

# November 7, 2018 EC Meeting Minutes

**APPROVED**

## **Minutes**

National Communication Association  
Executive Committee Meeting  
November 7, 2018  
Salt Lake City, Utah

Participating in the meeting:

Ronald Jackson, President (presiding); Star Muir, First Vice President; Kent Ono, Second Vice President; Stephen J. Hartnett, Immediate Past President; David McMahan, Second Vice President Elect (non-voting); Justin Boren, Diversity Council Chair; Mindy Fenske, Research Council Chair; Raymie McKerrow, Finance Committee Member; Marnel Niles Goins, Finance Committee Member; Trevor Parry-Giles, Executive Director (non-voting); Ronald Shields, Finance Committee Chair; Shannon VanHorn, Teaching and Learning Council Chair; *National Office Staff*: LaKesha Anderson, Director and Academic and Professional Affairs; Justin Danowski, Governance Manager; Wendy Fernando; Director of External Affairs and Publications. Not Present: Bonnie Dow, Publications Council Chair.

### **1. Call to Order**

President Jackson called the meeting to order at 8:45 a.m. Mountain time.

### **2. Announcements, Updates, and Reports**

Jackson presented gifts to the outgoing members of the EC.

Boren provided a summary of the Caucus Student Travel Grants.

Muir provided an update on convention planning and preparation.

Jackson led a discussion on the upcoming Legislative Assembly meeting. *A motion was made by Muir for the finance committee to investigate the possibility of NCA investing in socially responsible mutual funds. Seconded by Ono. Motion Carried*

### **3. Business Items**

#### **a. Proposal: Center for Communication, Community Collaboration, and Change.**

- i. Jackson asked the EC to reconsider the revised proposal. Discussion ensued. *A motion was made by Muir to reconsider the Center for Communication, Community Collaboration, and Change. Seconded by Ono. Motion Carried.*
- ii. Jackson provided a summary of the revised proposal. Discussion ensued. *A motion was made by Muir to accept the Center for Communication, Community Collaboration, and Change. Seconded by Shields. Motion Carried.*

### **4. Discussion Items**

#### **a. NCA Awards Policy Manual**

- i. Parry-Giles provided a summary of the NCA Awards Policy Manual. The manual has been updated by the National Office after the EC approved changes at the September EC meeting. Discussion ensued.

**b. Change in NCA election date**

- i. Danowski provided a summary and rationale for the new election date for election of the second vice president, Legislative Assembly, Nominating Committee, and Committee on Committees. After the upcoming election in January 2019, the next election will not take place until December 2020. All further elections will take place in December. Discussion ensued.

**5. Adjournment**

With no further business, the meeting was adjourned.

Respectfully submitted,  
Trevor Parry-Giles  
Executive Director